



## St. Charles Countryside Fire Protection District

112 North First Avenue  
P.O. Box 4132  
St. Charles, Illinois 60174  
(630) 762-3900  
www.sccfpd.org

### MINUTES Regular Meeting January 26<sup>th</sup>, 2009

#### 1. Call to Order

The regular meeting of the St. Charles Countryside Fire Protection District was called to order at 7:44 PM on the 26th of January, 2009 at the St. Charles Township Office, 1725 Dean St., St. Charles, IL by Treasurer Robert Handley.

#### 2. Pledge of Allegiance

All rose for the Pledge of Allegiance.

#### 3. Roll Call

Present at the Regular meeting were; Trustee Terry Jeglum, Trustee Bob Handley, Trustee John Gamboa, Trustee Chuck Dunham, Administrator Julia Glas, Attorney Kenneth Shepro, Sue Behrens, Accountant Mary Slade Absent: President Edward Malek

#### 4. Approval of Minutes

Joint Board Meeting September 2008

Trustee John Gamboa moved to approve the minutes of the September 2008 joint board meeting. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote.

#### 5. Reports

##### A. Treasurer's Report

Accountant Mary Slade gave an update to the Board for invoices paid up through December 31, 2008. Payroll taxes have been paid and the 1099's will go out before the end of the month with the W2's. Mary is checking the rates for investments and continues to be a challenge.

Trustee Terry Jeglum moved to approve the Treasurers Report as presented. Motion was seconded by Trustee John Gamboa. Motion passed unanimously by voice vote.

##### B. St. Charles Fire Department Report

Assistant Chief Joe Schelstreet gave the 2008 incident report for the entire year with 13 structure fires out of 1,006 incidents. The monthly report from January 1 to 24<sup>th</sup> about 45% of the calls was responded to in 7 min or less and 72% in 9 min or less. Trustee Chuck Dunham asked that the statics be emailed to the Board.

The CPR Class was a success but if the Board wants to continue providing this class then the Department will need the supplies reimbursed.

A request was made to break out the different calls from the east and west side of the district.

##### C. Administrator's Report

Administrator Julia Glas read a thank you note that expressed gratitude to the fireman which provided excellent service we are being provided by the St. Charles Fire Department.

Edward Malek  
President

Robert Handley  
Treasurer

John Gamboa  
Secretary

Chuck Dunham  
Trustee

Terry Jeglum  
Trustee

Julia Glas  
Administrator



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### D. Citizen Advisory Committee

President Jim Gaffney did not have a report but Greg Benson talked about the fire safety home check list which will be emailed to the Board. Different areas of the country have unique concerns; such as brush fires out in the western states.

### E. Attorney Report

Kenneth Shepro met with Sue Behrens about the final numbers to be in the question on the Ballot and ran them by President Malek. Additionally, the final contract with the City of St. Charles will be on the agenda later tonight.

## 6. Old Business

### a. Authority to Execute Agreement for Services with the City of St. Charles

Attorney Kenneth Shepro talked about the spirited and pain staking negotiations that took place to come to the agreement presented to the Board. Trustee Chuck Dunham moved to approve Ordinance 2009-03 for services with the City of St. Charles. Trustee John Gamboa seconded the motion. With a roll call; John Gamboa, Robert Handley, Chuck Dunham, and Terry Jeglum vote Aye and Nay none; motion passed.

### b. Review Renderings from Cordogan- Gamboa

Trustee John Gamboa thanked Julia Glas for making the color copies for the Board of the renderings from Cordogan Architect. Discussion was held concerning the marking "4" on the building, changing the footprint to match the direction of the side view. Additionally, add a description to the drawing, "Concept Drawing" to the front. Comments were made that Jim Gaffney and John Gamboa did a nice job.

## 7. New Business

### A. Review and Act Upon Invoices for December 2008

Trustee John Gamboa made a motion to pay the December invoices. Trustee Terry Jeglum seconded the motion. A roll call; Terry Jeglum, Bob Handley, Chuck Dunham and John Gamboa vote aye; Nays none; Motion passed.

### B. Approve Purchase of Projector and Screen - Jeglum

Trustee Terry Jeglum discussed the need to have a projector for presentations to the Homeowners Associations and other meetings. Discussion was made to purchase a good screen and will be portable. Trustee Chuck Dunham moved not to exceed \$2,000.00 for the purchase of a projector and screen. Motion seconded by Trustee John Gamboa. A roll call; Terry Jeglum, Bob Handley, Chuck Dunham and John Gamboa vote aye; Nays none; Motion passed.

### C. Amend Investment Policy - Slade

Mary Slade and Trustee Robert Handley discussed the need to amend the policy to reflect the changes in the FDIC limits. Trustee John Gamboa moved to have the dollar amount, \$100,000.00 of the deposit removed from Paragraph 11. Trustee Terry Jeglum seconded the motion. With a voice vote the motion passed.

### D. Approve Funding of CPR Class in District

Additional funding is needed to replenish the supplies for each resident that takes the CPR class for approximately \$20.00 each. Trustee Chuck Dunham moved to approve additional funding for CPR classes for

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President

Robert Handley  
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John Gamboa  
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residents of the District and \$50.00 for out of district residents. Trustee Terry Jeglum seconded the motion. A roll call; Terry Jeglum, Bob Handley, Chuck Dunham, John Gamboa vote aye; Nays none; Motion passed.

### **E. Approve Additional Training and Stipend for Trustees**

Attorney Kenneth Shepro discussed the new statues that allow an increase in the stipend if the additional training is completed. Trustee Robert Handley moved to approve additional funding for Trustees that complete additional training for an additional \$750.00 annual stipend. Motion seconded by Terry Jeglum. A roll call; Terry Jeglum, Bob Handley, Chuck Dunham vote aye; Nays John Gamboa; Motion passed 3 to 1.

### **8. Executive Session**

Trustee John Gamboa moved to go into executive session and invite Kenneth Shepro, Sue Behrens and Jim Gaffney for the purpose of Land Acquisition. Trustee Chuck Dunham seconded the motion. A roll call; Terry Jeglum, Bob Handley, Chuck Dunham and John Gamboa vote aye; Nays none; Motion passed The board moved into executive session at 8:40p.m

### **9. Adjournment**

Trustee Dunham moved to adjourn the regular meeting. Handley seconded the motion. Motion passed unanimously by voice vote. The regular meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Julia Glas  
Administrator

John Gamboa  
Secretary

Edward Malek  
President

Robert Handley  
Treasurer

John Gamboa  
Secretary

Chuck Dunham  
Trustee

Terry Jeglum  
Trustee

Julia Glas  
Administrator