



St. Charles Countryside Fire Protection District

112 North First Avenue
P.O. Box 4132
St. Charles, Illinois 60174
(630) 762-3900
www.sccfpd.org

MINUTES Regular Meeting February 23rd, 2009

1. Call to Order

The regular meeting of the St. Charles Countryside Fire Protection District was called to order at 7:30 PM on the 23rd of February, 2009 at the St. Charles Township Office, 1725 Dean St., St. Charles, IL by Treasurer Robert Handley.

2. Pledge of Allegiance

All rose for the Pledge of Allegiance.

3. Roll Call

Present at the Regular meeting were; President Edward Malek, Trustee Terry Jeglum, Trustee Bob Handley, Trustee John Gamboa, Trustee Chuck Dunham.

In attendance: Administrator Julia Glas, Attorney Kenneth Shepro, Assistant Joe Schelstreet, Accountant Mary Slade, Members of the Citizen Advisory Committee: Chairman Jim Gaffney, Greg Benson, Brad Jones, Steve Catlin, Bruce Currie.

4. Approval of Minutes

Joint Board Meeting January 24th and Regular Board Meeting January 26th, 2009. Trustee John Gamboa moved to approve both minutes from January. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote.

5. Reports

A. Treasurer's Report

Accountant Mary Slade presented the monthly treasurers report to the board identifying a few points of interest. Two new CD's were purchased from Fifth Third Bank as part of the cash flow management plan. Attorney Kenneth Shepro explained the personnel replacement tax which has been consistent through the years. President Malek talked about a couple of line item adjustments that the board should consider amending the existing budget. Trustee Terry Jeglum moved to approve the Treasurers Report as presented. Seconded by Trustee Chuck Dunham. Motion passed unanimously by voice vote.

B. St. Charles Fire Department Report

Assistant Chief Joe Schelstreet gave the monthly incident report for February; there were 82 incidents with fire loss of approximately \$5,000 in value. The percentage of calls 69% were EMS, 48% were responded to in 6 minutes or less and 86% in 9 minutes or less. The Fire Department offices will be moving to the other side of the 2nd floor including the District office towards the end of March. The Tri-City meeting will be on the proposed budget in March.

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator



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C. Administrator's Report

Administrator Julia Glas gave a brief update on the recent CPR class which 10 people attended and were very appreciative of the initiative the district has set forth. The new schedule of events was presented and a couple of residents called concerning the post card that was just mailed out.

D. Citizen Advisory Committee

Greg Benson talked about the mapping technology that he has been working on with Assistant Joe Schelstreet to map the trends. The data from 2008 has 1006 calls and many types of queries can be made to create graphs of the types and frequency of the calls. Once you collect three years of data you can look at response times and the trends that may be occurring. Joe Schelstreet pointed out that it is important to use the same set of data points from the same source to be consistent.

Trustee Chuck Dunham asked about tracking what happened after the EMS call and unfortunately it is difficult to get much data with the HIPPA laws.

Steve Catlin discussed the communication plan which is right on schedule. CT Creative dropped the post cards out on time, the brochure is near finished and Board members are attending meetings to give the information presentation. Phase 2 activities will be consistent with the message and Steve will continue to work with Chuck Thomas.

Trustee Terry Jeglum passed out a print out of the number of hits on the website for one week 4,135 so the message is getting out there.

E. Attorney Report

Kenneth Shepro reported that the recent Kane County Sheriff office reported 911 calls down by 38% and that crime is down. The ballot question form was proofed and returned for both DuPage and Kane County. Assistant Joe Schelstreet commented on the slow time in the winter and when the kids come home from school the active outside goes up with the incidents and calls.

President Malek thanked Steve Catlin for working with Supervisor Gerry Swanson to put something in the recent newsletter to all the St. Charles Township residents. Thank you to Chuck, Terry, John, Mary, Sue, Brad and Steve for attending the Homeowners meetings and other government entities that Julia set up. The organizations that were presented to so far: Arbor Creek, District 303, Park District, Campton Hills, St. Charles Township, Campton Township, Splitrail Subdivision, Fox Mill and Village of Wayne President.

President Malek submitted a request for funding to Congressman Bill Foster for the stimulus package for construction of the station.

The contract was signed and approved with the City of St. Charles until April 2010.

Ed has a meeting with Ron D'Versa, Mr. Brown and Chris Lannert to start coordinating the design of the building.

6. Old Business

None

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator



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7. New Business

A. Review and Act Upon Invoices for January 2009

Trustee John Gamboa made a motion to pay the January invoices. Trustee Chuck Dunham seconded the motion. Discussion followed concerning the CT Creative bill as Mary asked about the detailed expenditures. Ed gave Mary direction to get a breakout for the \$5,000 and present at the next meeting.

A roll call; Terry Jeglum, Bob Handley, Chuck Dunham, John Gamboa and Ed Malek vote aye; Nays none; Motion passed.

8. Adjournment

Trustee Dunham moved to adjourn the regular meeting. Handley seconded the motion. Motion passed unanimously by voice vote. The regular meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Julia Glas
Administrator

John Gamboa
Secretary

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator