



St. Charles Countryside Fire Protection District

112 North First Avenue
P.O. Box 4132
St. Charles, Illinois 60174
(630) 762-3900
www.sccfpd.org

MINUTES Regular Meeting April 26th, 2010

1. Call to Order

The regular meeting of the St. Charles Countryside Fire Protection District was called to order at 7:30 P.M. on the 26th of April, 2010 at the St. Charles Fire Station Number One, 112 N First Ave., St. Charles, IL 60174 by President Edward Malek.

2. Pledge of Allegiance

All rose for the Pledge of Allegiance.

3. Roll Call

Present at the Regular meeting were; Trustee Terry Jeglum, Trustee Robert Handley, Trustee Chuck Dunham, Trustee John Gamboa, President Edward Malek, Administrator Julia Glas, Accountant Mary Slade, Attorney Kenneth Shepro, Citizen Advisory Committee Members; Jim Gaffney, Steve Catlin, Chris Baldwin. St. Charles Fire Department Chief Mullen and Assistant Chief Schelstreet, Brian Hansen

4. Approval of Minutes

Trustee Chuck Dunham moved to approve the minutes of the March 22nd, 2010 board meeting. Trustee John Gamboa seconded the motion. Motion passed unanimously by voice vote.

5. Reports

A. Treasurer's Report

Mary Slade reported one of the CD's came due, First American changed the rate from 1.5 to .36 because of the cost of collateralization. Documentation has begun with the IDES with no retro penalty. There is one outstanding invoice for the seeding at the property on Burlington Road for the previous fiscal year. The auditor contract will be on the May agenda.

Trustee Chuck Dunham moved to approve the Treasurer's Report as presented. Motion was seconded by Trustee Terry Jeglum. Motion passed unanimously by voice vote.

B. St. Charles Fire Department Report

Assistant Chief Joe Schelstreet gave the latest numbers for the District as follows; 85 calls since the last meeting, with an average response time of 8 minutes 5 seconds, 38 calls were responded in 6.30 minutes or less, 61% were EMS. There was \$3,000 in fire loss and 4 false alarm calls from churches in the District.

C. Administrator's Report

Administrator Julia Glas informed the Board members of the newsletters and magazines that are available in the office for review. Several residents called about new fire signs and insurance companies call on the ISO rating.

D. Citizen Advisory Committee

Jim Gaffney reported on the Saturday, April 10th committee meeting to discuss the TCA contract and prepare the recommendation for the Board. The letter will give the Board time to research other options and how the entities are charged in the future. Trustee Gamboa would like other services and alternative ideas research and volunteered to be the liaison on the committee.

The spring newsletter copy will be written soon by Greg and Steve Catlin commented about Ed's press coverage .

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator



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E. Attorney Report

Attorney Kenneth Shepro reminded the Board that the economic interest statements are due by May 1st at Kane County.

F. President Report

President Edward Malek talked about the 2 hour meeting with the City on negotiations for the next contract for services. At this time we will ask for an extension of the existing contract as an agenda item as it is an emergency. The current contract expires on April 30th 2010.

Ed informed everyone that he will not continue on as President for another term as he can not commit the about of time required with family and work conflicts. President Malek did indicate that he would be willing to be on the Citizens Advisory Committee and welcomed a new member Christian Boissonnas from Campton Township. Chairman McConnaughy will appoint a trustee and the whole board will vote among themselves to select officers.

6. Old Business

A. RFP Results for Burlington Property Management

Discussion was held concerning the 2 respondents for the request to handle management of the property which both are qualified to do the job.

Trustee Chuck Dunham moved to retain the services of Coleman Land Management Company. Trustee John Gamboa seconded the motion. Discussion was held about getting a contract for the Board to look at during the May meeting. Trustee Chuck Dunham moved to amend the motion to authorize staff and a liaison to work out a contract with Coleman Land for Board review. Trustee John Gamboa seconded the amendment. Amendment passed unanimously by voice vote. Discussion was held to have Chuck Dunham be the liaison with Bob Handley. Motion as amended passed unanimously by voice vote.

B. Review Options to Payoff Loan

Mary Slade sent out an update on the total interest required for the remainder of the loan versus paying it off now. President Malek noted that the savings is equal to what we pay the accounting services for the year. Mary informed the Board that a wire transfer could be paid out of First American.

Trustee Terry Jeglum moved to pay off the loan. Trustee Chuck Dunham seconded the motion. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, John Gamboa and President Edward Malek – 5; Nays; none; Motion passed.

C. TCA- Withdrawal from Agreement

President Malek explained the present agreement for ambulance service in the District which includes 5 other entities making up the Tri-City Ambulance Group. The Districts contribution rate is based on the property tax assessment which is 25% of the total bill however only receives 10 to 15% of services. The notice of interest to withdraw has to be sent one year in advance per the agreement signed in 1985.

Trustee Terry Jeglum moved to approve the resolution 2010-05 TCA intention to withdraw from agreement. Trustee Chuck Dunham seconded the motion. Discussion was held about contacting Mayor Schielke of Batavia. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, John Gamboa and President Edward Malek – 5; Nays; none; Motion passed.

D. Referendum Considerations

President Malek asked the thoughts of each of the members of the Board as well as the committee about the possibility of having a referendum on the November ballot. It was suggested that the grass roots citizen group get involved and address the question. Joe Schelstreet will provide an excel spreadsheet for Mary to work on some numbers.

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E. Website Hosting - Backup

Terry Jeglum talked about a company called AMI Communications to host the District website as we move forward and continue to add items to the site. Steve Catlin suggested the local company which can host the email and website for less cost per month. Terry brought gave the Board suggestions on backing up the laptop computers and provided costs of portable backup devices.

Trust John Gamboa moved to purchase 2 Clickfree 500 GB back up devices for the District. Trustee Chuck Dunham seconded the motion. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, John Gamboa and President Edward Malek – 5; Nays; none; Motion passed.

Terry Jeglum discussed the need to renew our domain and desire to move the webhosting to AMI Communications. Trustee Robert Handley moved to switch the webhosting to AMI Communications with the email. Trustee Chuck Dunham seconded the motion. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, John Gamboa and President Edward Malek – 5; Nays; none; Motion passed.

7. **New Business**

A. Review and Act Upon Invoices for March 2010

Trustee Chuck Dunham moved to pay the March 2010 invoices as presented. Motion seconded by Trustee Terry Jeglum. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, John Gamboa and President Edward Malek – 5; Nays; none; Motion passed.

B. Tentative Budget for FY 2010-2011

Mary Slade sent out numbers to the Board to review but there are still some items that are being worked out. Trustee Chuck Dunham moved to table the Tentative Budget. Trustee Terry Jeglum seconded the motion. Motion passed unanimously by voice vote.

C. Set Public Hearing for Budget June 28th, 2010 7:00p.m.

Discussion was held to wait to schedule the date for the public hearing until May. Trustee chuck Dunham moved to table setting the public hearing until the May agenda. Trustee Terry Jeglum seconded the motion. Motion passed unanimously by voice vote.

D. Review Landscape Contract for Burlington House

Mary Slade informed the Board that she was able to keep him to the \$71.00 per cutting for the 2+ acres. Trustee Chuck Dunham made a motion approve the H-Paradise Landscape contract for \$71.00 per cutting. Trustee John Gamboa seconded the motion. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, John Gamboa and President Edward Malek – 5; Nays; none; Motion passed.

E. Extension of Agreement for Fire Protection Services from City of St. Charles

President Malek met with the City on the contract and agreed that an extension of the current agreement for 90 days would be beneficial. Once the District reviews the 3 month extension it will go to the City of St. Charles Council for a vote.

Trustee Robert Handley moved to approve the 90 day extension for services from the City of ST. Charles. Trustee Terry Jeglum seconded the motion. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, John Gamboa and President Edward Malek – 5; Nays; none; Motion passed.

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8. Executive Session

Trustee Chuck Dunham moved to go into executive session for purpose of personnel. Trustee John Gamboa moved to second the motion. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, John Gamboa, Terry Jeglum, and President Edward Malek – 5; Nays; none; Motion passed. Board moved into executive session at 9:05 p.m.

9. Adjournment

Trustee John Gamboa moved to adjourn the regular meeting of April 26th, 2010. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote. The regular meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Julia Glas
Administrator

John Gamboa
Secretary

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator