



St. Charles Countryside Fire Protection District

112 North First Avenue
P.O. Box 4132
St. Charles, Illinois 60174
(630) 762-3900
www.sccfpd.org

MINUTES Regular Meeting May 25th, 2010

1. Call to Order

The regular meeting of the St. Charles Countryside Fire Protection District was called to order at 7:30 P.M. on the 25th of May, 2010 at the St. Charles Fire Station Number One, 112 N First Ave., St. Charles, IL 60174 by Trustee Robert Handley.

2. Pledge of Allegiance

All rose for the Pledge of Allegiance.

3. Roll Call

Present at the Regular meeting were; Trustee Terry Jeglum, Trustee Robert Handley, Trustee Chuck Dunham, Trustee John Gamboa, Administrator Julia Glas, Accountant Mary Slade, Attorney Kenneth Shepro, Citizen Advisory Committee Members; Jim Gaffney, Steve Catlin, Chris Baldwin, Brad Jones, Greg Benson. St. Charles Fire Department Chief Mullen and Assistant Chief Schelstreet, Brian Hansen

4. Approval of Minutes

Trustee Chuck Dunham moved to approve the minutes of the April 26th, 2010 board meeting. Trustee Terry Jeglum seconded the motion. Discussion was held about the spelling of Mayor of Batavia. Motion passed unanimously by voice vote.

5. Reports

A. Treasurer's Report

Mary Slade let the Board know that the loan was paid off, one CD came due and the audit will begin after the Labor Day Holiday. The annual stipend was paid to the Trustees which is reflected in the monthly invoices.

Trustee Terry Jeglum moved to approve the Treasurer's Report as presented. Motion was seconded by Trustee John Gamoba. Motion passed unanimously by voice vote.

B. St. Charles Fire Department Report

Assistant Chief Joe Schelstreet gave the latest numbers for the District as follows; 90 calls since the last meeting, with an average response time of 7 minutes 31 seconds, 48 calls were responded in 6 minutes and 30 seconds or less, 50% were EMS, 12 false alarm calls of which 1 was to the jail.

Chief Mullen reported on the structure fire on Canterbury Court in St. Charles on the west side of the District at 4:20p.m. on April 30th. The fire started under the deck and this is a non-hydrant area therefore a water shuttle was used. The Chief thanked the Village of South Elgin for water refill.

C. Administrator's Report

Administrator Julia Glas passed out the letter from FEMA which details the reasons that the District did not get funded for the new fire station. Tri-City Ambulance forwarded a memo concerning the cost of the new ambulance.

D. Citizen Advisory Committee

Jim Gaffney briefly updated the board on the committee meeting and thanked Greg and Steve for a good job. The spring newsletter has been put on the website and mailed out in the Wayne Window newsletter.

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator



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E Attorney Report

Attorney Kenneth Shepro reported that he hand delivered the withdrawal letter to each of the members as requested by the SCCFPD Board. The Kane County Chairman will be filling the trustee vacancy in June so the contact negotiations meeting has been postponed to after June 8th with the City of St. Charles

F. President Report

None

6. **Old Business**

A. Select Management Contract for Burlington Property

Chuck Dunham has been working two management companies and provided the Board with a copy of the proposed contract. Only Coleman Land Inc. provided references as requested, Chuck recommended Coleman for several factors and discussion was held about the options.

Trustee Terry Jeglum moved to recommend Coleman Land Inc., Trustee chuck Dunham seconded the motion. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, and John Gamboa – 4; Nays; none; Motion passed.

Motion was made to authorize Chuck Dunham to sign contract on behalf of the district with Coleman Land Inc. to lease out the house on Burlington Road. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, and John Gamboa – 4; Nays; none; Motion passed.

B. Referendum Considerations

The idea of putting an advisory question on the ballot was discussed and direction was given to the Citizen Advisory Committee to come up with several questions to present to the board at the June meeting. Information was given about the State Fire Marshall which consults with the local fire departments for the ability to service areas.

C. Tentative Budget for FY2010-2011

Mary Slade reviewed the proposed tentative budget presented to the Board for consideration. Mary made note of the tax rate plus the low interest as shown on the revenue line item. The same expenses were proposed as last year based on the direction given by the board. Discussion was held concerning the upcoming contract renewal and unknown costs. It was recommended that a couple of changes be made in the line items. Trustee Chuck Dunham moved to post the Tentative Budget. Trustee John Gamboa seconded the motion. Motion passed unanimously by voice vote.

D. Set Public Hearing for Budget and Appropriation

Trustee John Gamboa moved to set the public hearing date for June 29th at 7:15p.m. for the Tentative Budget FY 2010-2011 Ordinance. Motion passed unanimously by voice vote.

7. **New Business**

A. Review and Act Upon Invoices for April 2010

Trustee John Gamboa moved to pay the April 2010 invoices as presented. Motion seconded by Trustee Chuck Dunham. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, and John Gamboa – 4; Nays; none; Motion passed.

B. Outside Warning Siren at Anderson School – Valley View Area

Assistant Chief Joe Schelstreet informed the Board that the City does not need the siren located in the Valley View area and will not be able to continue to pay for the maintenance agreement to keep the siren working. The annual contract is approximately \$800.00 and the School district does not want to pay for the maintenance of the siren on the building. The cost of a new siren would be \$19,000.00 which is radio controlled by the E.O.C.

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
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Trustee John Gamboa moved to table the agenda item. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote.

C. Drawing Retention

Chuck Dunham has been working with Administrator Glas to move the items out of the house on Burlington and find a place to put the large drawings of homes requiring sprinkler systems. Chuck requested a price for scanning large maps to store on CD so that the paper copies can be recycled.

Trustee John Gamboa moved to table to bring back cost to the next meeting. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote.

D. Weed Removal for Burlington Property

Discussion was held about the condition of the front yard of the house on Burlington Road as it is being ready for the rental market. Chuck Dunham will work with landscape contractor to clean up the weeds for a cost not to exceed \$100.00. Trustee John Gamboa moved to authorize Chuck Dunham to enter into a contract for not to exceed \$100.00 for work at the house on Burlington Road. Trustee Terry Jeglum seconded the motion. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, Terry Jeglum, and John Gamboa – 4; Nays; none; Motion passed.

Trustee Terry Jeglum moved to move the regular schedule meeting to June 29th at 7:30p.m. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote.

8. **Executive Session**

Trustee Chuck Dunham moved to go into executive session for purpose of personnel. Trustee John Gamboa moved to second the motion. Roll call; Ayes – Trustees Robert Handley, Chuck Dunham, John Gamboa, and Terry Jeglum – 4; Nays; none; Motion passed. Board moved into executive session at 8:30 p.m.

9. **Adjournment**

Trustee Chuck Dunham moved to adjourn the regular meeting of May 25th, 2010. Trustee John Gamboa seconded the motion. Motion passed unanimously by voice vote. The regular meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Julia Glas
Administrator

John Gamboa
Secretary

Edward Malek
President

Robert Handley
Treasurer

John Gamboa
Secretary

Chuck Dunham
Trustee

Terry Jeglum
Trustee

Julia Glas
Administrator