



## St. Charles Countryside Fire Protection District

112 North First Avenue  
P.O. Box 4132  
St. Charles, Illinois 60174  
(630) 762-3900  
www.sccfpd.org

### MINUTES Regular Meeting July 30<sup>th</sup>, 2009

#### 1. Call to Order

The regular meeting of the St. Charles Countryside Fire Protection District was called to order at 7:37 P.M. on the 30th of July, 2009 at the Campton Community Center, 5N082 Old LaFox Road, St. Charles, IL 60175 by Trustee Robert Handley.

#### 2. Pledge of Allegiance

All rose for the Pledge of Allegiance.

#### 3. Roll Call

Present at the Regular meeting were; Trustee Terry Jeglum, Trustee Bob Handley, Trustee Chuck Dunham, Administrator Julia Glas, Accountant Mary Slade, Attorney Kenneth Shepro, Citizen Advisory Committee Members; Brad Jones, Bruce Currie and Jim Gaffney. St. Charles Fire Department Chief Mullen, Assistant Chief Schelstreet Absent: Trustee John Gamboa, in attendance by teleconference: President Edward Malek

#### 4. Approval of Minutes

Trustee Chuck Dunham moved to approve the minutes of the June 20<sup>th</sup>, 2009 regular board meeting. Trustee Terry Jeglum seconded the motion. Discussion was held about the spelling of the word "Stats" to "Statistics" to be corrected in the minutes. Motion as amended passed unanimously by voice vote.

Trustee Terry Jeglum moved to approved the minutes of the February 9<sup>th</sup> special board meeting. Trustee Chuck Dunham seconded the motion. Discussion was held. Motion passed unanimously by voice vote.

#### 5. Reports

##### A. Treasurer's Report

Mary Slade talked about the significant influx of tax revenue that came in since the last meeting. The only large expenditure would be the eight thousand dollars to fill the pool. Mary discussed the \$250,000 investment and provided a highlight sheet for the Board to follow. The Prime Fund and the Illinois Market Fund were combined into one with a lower interest so our funds were moved back to Harris Bank.

Mary asked the Trustees' to give her about 9 weeks' notice for large purchases as the cash flow is being monitored very closely.

Trustee Chuck Dunham moved to approve the Treasurer's Report as presented. Motion was seconded by Trustee Terry Jeglum. Motion passed unanimously by voice vote.

##### B. St. Charles Fire Department Report

Assistant Chief Joe Schelstreet gave the incident report for the period of July 1 to July 30<sup>th</sup> with 57% at the 6.5 minutes. The breakdown was requested by President Malek at the previous meeting. There were 2 fires and about 58% were EMS calls.

As requested the report from 2008 there were 153 residential false alarms total for the entire year. Only one had over 4 repeats with the year. It is about 15% of call load. A false alarm ordinance should not be considered and not a source of revenue. No need to pursue an ordinance that fines repeat false alarms at this point.

Chief Mullen reported that St. Charles has taken over the responsibility of Country Gas in the Village of Campton Hills. We will have to review this as we do not allow this type of business currently. It was previously thought to be in the Elburn District. In June we had a large pile of logs burning at the De Mar Tree Service location which is not currently listed as a business.

Edward Malek  
President

Robert Handley  
Treasurer

John Gamboa  
Secretary

Chuck Dunham  
Trustee

Terry Jeglum  
Trustee

Julia Glas  
Administrator



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The property on Brundidge Road had a website that listed the banquet facilities which were not approved by the District or Kane County.

President Malek asked about the fire number signs in front of the houses and what can be added to identify the jurisdiction. Joe said that stickers could be purchased and would get back to the board on the cost.

### C. Administrator's Report

Administrator Julia Glas thanked the Fire Department for collecting all the material for the Night Out Against Crime which will be on August 4<sup>th</sup> in the Village of Campton Hills. Prepared the sign-up sheet for the fire signs for residents and working with Nonda to get them made and installed.

### D. Citizen Advisory Committee

Jim Gaffney read over the report from Greg Benson who emailed an update on the CPR classes and Fire Extinguisher Classes scheduled for Sept. 12 on the East Side. Advertisement for the classes can go on the website, in the newspaper and annual homeowners meetings.

### E. Attorney Report

Attorney Kenneth Shepro reported on the meetings he has attended and the work completed in the last month. The February special board meeting minutes were finished and provided as well as the closed session portion. Shepro is continuing to work with DuPage County on the tax objections and will need authorization from the States Attorney as we move forward with a 30 day notice.

### F. President Report

President Edward Malek discussed his meeting with Steve Catlin; both agreed that the communication strategy should be non expense related press releases and website information not postcards. The September Saturday Citizen Advisory Committee would be the time to go over these items.

President Malek will issue a Press Release for the grant application submitted for construction of a new fire station.

Additionally, each of the local elected officials has been sent a letter of request to support our grant application. We urge each of them to write on behalf of the District to fund the grant application.

Ed talked to Ron D'Versa about extending the letter of intent for 90 days and they will continue to work out the details.

On a final note, Ed wanted to let the Fire Department know that the new facility looks great.

## 6. **Old Business**

### A. Review and Act Upon Old Executive Session Minutes

Discuss was held concerning the release of executive session material and it is recommended that the entire Board be present. The list of dates and material will be sent out to all the members of the Board for review. Trustee Terry Jeglum moved to table until next meeting. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote.

### B. Update on Quotes for Repair to Burlington Property

Trustee Terry Jeglum asked about what we are doing about the mold? Administrator Glas provided an update from the insurance company that sent out an adjustor to provide a detailed analysis. The amount of the check from the water damage is just over \$2,700.00 which takes in account our deductible. Based on the quotes provided previously the suggestion was to hire All-A Contractors to provide removal of drywall, spray for mold, and replace drywall with primer for \$2,500.00. If additional work needs to be completed it will be brought back to the Board.

Trustee Robert Handley moved to hire All-A Contractors part #1 for \$2,500.00 drywall repair as listed. Trustee Chuck Dunham seconded the motion. . Roll call; Ayes – Trustees Terry Jeglum, Chuck Dunham, Robert Handley and President Edward Malek - 4 ; Nays; none; Motion passed.

**Edward Malek**  
President

**Robert Handley**  
Treasurer

**John Gamboa**  
Secretary

**Chuck Dunham**  
Trustee

**Terry Jeglum**  
Trustee

**Julia Glas**  
Administrator



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### 7. New Business

#### A. Review and Act Upon Invoices for June 2009

Trustee Terry Jeglum moved to pay the June invoices as presented. Motion seconded by Trustee Chuck Dunham. Roll call; Ayes – Trustees Terry Jeglum, Chuck Dunham, Robert Handley and President Edward Malek - 4 ; Nays; none; Motion passed.

#### B. Act Upon Settle Tax Objections – Attorney Kenneth Shepro

Trustee Chuck Dunham moved to authorize the District Attorney to settle the DuPage tax objections with the customary amount. Trustee Terry Jeglum seconded the motion. Roll call; Ayes – Trustees Terry Jeglum, Chuck Dunham, Robert Handley and President Edward Malek - 4 ; Nays; none; Motion passed.

#### C. Update on the 2009 Fire Codes – Chief Mullen

St. Charles Fire Chief Mullen reported to the Board that the department has been going through all the codes and will recommend adoption of the 2009 codes. First they would like to finish with the City and adopt the entire family of codes and then look into amendments. The current building code is 2003 for Kane County and they do not recommend moving forward until the County is ready. Chief will bring any progress to the District Board.

#### D. Act Upon Budget & Appropriation Ordinance FY09-10

Discussion was held about the public hearing and hearing no comment the Board will adopt the ordinance as presented 2009-06. Trustee Terry Jeglum moved to adopt the SCCFPD Budget and Appropriation Ordinance 2009-06. Trustee Chuck Dunham seconded the motion. Roll call; Ayes – Trustees Terry Jeglum, Chuck Dunham, Robert Handley and President Edward Malek - 4 ; Nays; none; Motion passed.

#### E. Act to Extend the letter of Intent with Central Development – Shepro

Trustee Terry Jeglum moved to have Attorney Kenneth Shepro prepare an extension of the letter of intent and approve the President to execute it. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote.

### 8. Adjournment

Trustee Chuck Dunham moved to adjourn the regular meeting. Trustee Terry Jeglum seconded the motion. Motion passed unanimously by voice vote. The regular meeting was adjourned at 8:41 p.m.

Respectfully submitted,

Julia Glas  
Administrator

John Gamboa  
Secretary

Edward Malek  
President

Robert Handley  
Treasurer

John Gamboa  
Secretary

Chuck Dunham  
Trustee

Terry Jeglum  
Trustee

Julia Glas  
Administrator