St. Charles Countryside Fire Protection District
112 North First Avenue
P.O. Box 4132
St. Charles, Illinois 60174
(630) 762-3900
www.sccfpd.org

MINUTES
Joint Board Meeting
September 26th, 2009

1. Call to Order
The joint meeting of the St. Charles Countryside Fire Protection District and Citizen Advisory Committee was called to order at 8:00 am on the 26th of September, 2009 at the St. Charles Fire Station, 112 North First Ave. St. Charles, Illinois 60174 by President Edward Malek.

2. Pledge of Allegiance
All rose for the Pledge of Allegiance.

3. Roll Call
Present at the Regular meeting were; Trustee Terry Jeglum, Trustee Chuck Dunham, Trustee Bob Handley, President Edward Malek, Administrator Julia Glas, Attorney Kenneth Shepro, Chief Mullen, Citizen Advisory Members; Steve Catlin, Greg Benson, Jim Gaffney.

4. Citizen Advisory Committee Update
A. Education Subcommittee

Trustee Chuck Dunham talked about the 8 different newspapers that are circulated in the area he lives and lack of articles about the District classes. The CPR class is happening on the east side the same day as the meeting but was not full. More classes will be offered in the fall on both sides of the river to reach out to the residents.

B. Communication Subcommittee

Steve Catlin discussed the timing of getting articles in the newsletters that are already being sent out to residents in St. Charles Township, Campton Township and Wayne. Discussion was held concerning methods to reach out to the homeowner's associations to encourage participation during the annual meetings. There was a consensus among the board and committee to tap into the existing communication methods and get links to websites in lieu of mailing post cards.

5. Discussion and Recommendation for Strategic Plan
President Malek asked everyone to review the strategic plan that was sent via email and walk through the different sections. The financial section was discussed including the grant application for the fire station and possibility of going for a referendum in the future. Chief Mullen talked about the Red Gate Bridge process which will be coming to a public hearing soon. The city would like to put a station at the intersection of Red Gate and Rt. 31 when the bridge is complete and would look to the SCCFPD for assistance in the project.

President Malek asked each Trustee and committee member their thoughts about the possibility of a referendum and the timing. Discussion was held concerning the recommendation and keeping the message simple with a single focus.

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The education section was reviewed and Greg Benson talked about adaptability being the key. Try different things as the residents show interest and communicate the needs of the community such as prairie burn classes. Fire Prevention week is coming up and we can capture email addresses to send out seasonal information as well as class schedules. We can contact home owners associations to provide handouts and set up classes. The district can put information on the website from agencies that are public domain.

Intergovernmental agreements and boundary changes were discussed and should be revisited as we look at the updating the strategic plan.

The overall direction of the district was reviewed and President Malek asked the Trustees to think about the next step with the house on Burlington.

6. Adjournment

Trustee Terry Jeglum moved to adjourn the meeting. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote. The regular meeting was adjourned at 9:50 am.

Respectfully submitted,

Julia Glas
Administrator

John Gamboa
Secretary