St. Charles Countryside Fire Protection District
112 North First Avenue
P.O. Box 4132
St. Charles, Illinois 60174
(630) 762-3900
www.sccfpd.org

MINUTES
Regular Meeting
September 28th, 2009

1. Call to Order
The regular meeting of the St. Charles Countryside Fire Protection District was called to order at 7:32 P.M. on the 28th of September, 2009 at the St. Charles Fire Station Number One, 112 N First Ave., St. Charles, IL 60174 by President Edward Malek.

2. Pledge of Allegiance
All rose for the Pledge of Allegiance.

3. Roll Call
Present at the Regular meeting were; President Edward Malek, Trustee Terry Jeglum, Trustee Bob Handley, Trustee Chuck Dunham, Trustee John Gamboa, Administrator Julia Glas, Accountant Mary Slade, Attorney Kenneth Shepro, Citizen Advisory Committee Members; Jim Gaffney. St. Charles Fire Department Chief Mullen

4. Approval of Minutes
Trustee Chuck Dunham moved to approve the minutes of the August 24th, 2009 regular board meeting. Trustee John Gamboa seconded the motion. Motion passed unanimously by voice vote.

Trustee John Gamboa moved to approve the minutes of the September 3rd, 2009 special board meeting. Trustee Terry Jeglum seconded the motion. Discussion was held. Motion passed unanimously by voice vote.

5. Reports
A. Treasurer's Report
Mary Slade reviewed the financial reports and discussed the two CD's that will be coming due in the next week for reinvestment. Mary will be working with Brad at Harris Bank to get a better rate on the money market account. The Treasurer of the District has online access to review the statements which was a recommendation by the auditor. Robert Handley went to Harris to get the procedures in place and Mary is able to view activity online as well. The auditor reported good news to the Mary as we did not have any adjustments to the general ledger. The ambulance fund needs to be kept separate as the levy dictates the use of the funds for ambulance only. President Malek asked if we need to go back and change anything. Mary and Ken talked about the line item "reserve fund" which should be fine. The investment account that has monthly compounded interest went over the limit by $600.00 which could be collateralized if requested.

Trustee Chuck Dunham moved to approve the Treasurer's Report as presented. Motion was seconded by Trustee Terry Jeglum. Motion passed unanimously by voice vote.

B. St. Charles Fire Department Report
Chief Patrick Mullen talked about the recent activity at Red Gate and Randall Rd. an unfortunate automobile fatality Friday night. The department will be opening bids at the end of September for the new ladder truck. Trustee Bob Handley asked if the statistics from last month were correct, 13% of calls go to the jail. Chief Mullen assured that is correct and it is a high rise building with unique circumstances. There is a medical staff at the jail but if someone needs to go the hospital or if the alarm is set off they have to respond.
Attorney Kenneth Shepro talked about a payment in lieu of taxes agreement which could be considered. The Open House for Fire Prevention Week starts next week with an Open House on Oct. 4th from 11:00 to 3:00.

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C. Administrator's Report
Administrator Julia Glas reported on the progress of the T-shirt design for the training classes. The trustees were given a list of classes to attend for further education. The new offices are wonderful and the dedication was very nice in earlier in the month. Thank you to Terry Jeglum for putting the pictures Julia had taken at the event on the website for everyone to enjoy.

D. Citizen Advisory Committee
Jim Gaffney reported that the Saturday morning joint meeting was very productive and went very well.

E Attorney Report
Attorney Kenneth Shepro reviewed with the Board correspondence that Administrator Glas forwarded to him from DuPage County on the assessment reduction. No Board action is required. The other items will be discussed later on the agenda.

F. President Report
President Edward Malek informed everyone about the Examiner newspaper article from September 7, 2009 which states the Village of Campton Hills supports the grant application as President Malek attended the meeting via conference call. Recently Bob Handley, Mayor DeWitt, Chief Mullen and President Malek discussed the contract that will be expiring April of 2010. They had continued dialog about the eastside fire station possibility.

6. Old Business
A. Review and Act Upon Old Executive Session Minutes
Trustee Terry Jeglum moved to table this agenda item until after the executive session. Trustee Chuck Dunham seconded the motion. Motion passed unanimously by voice vote.

7. New Business

A. Review and Act Upon Invoices for August 2009
Trustee John Gamboa moved to pay the August invoices as presented. Motion seconded by Trustee Chuck Dunham. Discussion was held concerning the additional dump fee for material at the Burlington House project. The amendment was made by John Gamboa to ratify the contract to include the dump fee of $117.00. Trustee Chuck Dunham seconded the amendment. Roll call; Ayes – Trustees Chuck Dunham, John Gamboa, Terry Jeglum, Robert Handley and President Edward Malek - 5 ; Nays; none; Motion passed. The motion to pay invoices as amended Roll call; Ayes – Trustees Chuck Dunham, Terry Jeglum, John Gamboa, Robert Handley and President Edward Malek - 5 ; Nays; none; Motion passed.

8. Executive Session
Trustee John Gamboa moved to go into executive session at 8:36 p.m. for the purpose of setting a price for the possible sale or lease of real estate, and to review closed meeting minutes. Trustee Chuck Dunham seconded the motion. Roll call; Ayes – Trustees John Gamboa, Chuck Dunham, Terry Jeglum, Robert Handley and President Edward Malek - 5 ; Nays - none; Motion passed. The Board reconvened in open session at 9:37 P.M.

B. Review and Act Upon Old Executive Session Minutes

Trustee Dunham moved, Trustee Jeglum seconded that Resolution 09-07 reflecting the semi-annual review of Closed Meeting minutes be passed. Roll call: Ayes- Trustees Chuck Dunham, John Gamboa, Robert Handley, Terry Jeglum and President Malek – 5; Nays – None; Motion passed. Tapes of closed sessions of meeting where the Board has determined that a need for confidentiality no longer exists shall be disposed of as provided in the Open Meetings Act.

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9. Adjournment

Trustee Dunham moved to adjourn the regular meeting. Trustee Gamboa seconded the motion. Motion passed unanimously by voice vote. The regular meeting was adjourned at 9:40 p.m.

Respectfully submitted,

Julia Glas
Administrator

John Gamboa
Secretary